The meeting was called to order by Kelly Coffey at 7:02 PM.

The minutes for the October 25, 2016 meeting were presented by Deanna Blanchard. The minutes were accepted without addition or correction.

Principal’s Report – Jason Bastianelli

* Staff members were recognized for their attendance.
* Conferences will be held next week. Monday morning, from 9-12, will be open conference times. Monday afternoon will be reserved for scheduled conferences. Tuesday morning, 8-12, will also be available for open conference times.
* First Tuesday tour for prospective students was held today.
* Thursday afternoon during the faculty meeting, teachers will choose from 3 workshops focusing on integration of chrome books.
* Curriculum mapping is an ongoing project that will be completed by Spring 2017.

President’s Report – Kelly Coffey

* Legislative Chair needed – this position entails attending school board and quarterly PTA advocacy conference call. Chair would report back to the PTA at monthly meetings.
* PTA School of Excellence – PTA has begun the application process for this. There are multiple steps to this certification. A parent survey is an early step in this process. Committees may be formed to tackle action items found in survey results. This is a 2-year certification, and there are only 178 schools of excellence in the nation. Please complete the online survey found on the HB PTA web site.
* Red Clay Parent Advisory Council – Faith Andrews, Tiffany Aldas
  + Heart in the Game – program that offers EKGs to students at a nominal cost. This is a mobile program that visits schools.
* Superintendent’s Breakfast – Jen Wootten
  + October 12 meeting. Overview of myriad of district programs, test score success.

Treasurer’s Report – Jen Wootten

**Membership/Warrior Fund Report**

(67 members in Oct; 164 members so far; last year we had 171 members)

 Dues collected to date $1380.00

Additional Warrior Fund donations                                                      $6367.00

Membership dues paid to State PTA                               $(697.00)

Warrior fund incentives                                                                         $(192.00)

**Net**                                            $6,858.00

**Disbursements since last meeting**

Teacher support (3 teachers) $133.00

Landscaping                                                                                            $205.00

Staff Appreciation $63.63

**Income since last meeting**

Skate Night $104.00

Product Incentives (Amazon Smile & ZIngo’s) $124.52

6th grade dance $10.00

Membership $285.00

Warrior Fund donations $890.00

Change in budget to add second 7th grade dance. Amend disbursements to $1400 for both dances and receipts to $2500.

Membership Update – Deirdra Dougherty

* 168 members. 75% of staff and 100% of cafeteria workers have joined.
* Deirdra will reach out to remaining teachers and encourage Support Fund reimbursements.

1st VP Report – Fundraising – Tiffany Aldas

* Warrior Fund -
* Membership Grants – Martha Helojoki, Kelly Coffey
  + 2 $1000 applications for grants have been submitted to Councilpersons Kirkpatrick and Street.
  + Multiple grants are being pursued from Lowes, Whole Foods, Annie’s for the school garden.

2nd VP Report – Student Events – Mary Kay Woodruff

* Second 7th grade dance can be added if someone volunteers to organize it.

3rd VP Report – School and Student Support – Jennifer Lutes

* Reflections – Sangita Modi
* Student Recognition – Kelly Coffey
  + Recognitions were held last week.
* Staff Appreciation – Holly Gilmartin, Stephanie Clatworthy

ChromeBook 101 – Jennifer Delgado

Meeting adjourned at 8:06 PM.

Minutes submitted by Deanna Blanchard, secretary

Upcoming Events:

12/6 ESSA Workshop, 6-8 PM

12/13 PTA Meeting 7 PM in the HB library

12/15 WE ARE HB shirt distribution, 10:25-12:30 during lunch

12/16 Deadline for Reflections submission